



**Health Services**  
LOS ANGELES COUNTY

May 26, 2009

**Los Angeles County  
Board of Supervisors**

**Gloria Molina**  
First District

**Mark Ridley-Thomas**  
Second District

**Zev Yaroslavsky**  
Third District

**Don Knabe**  
Fourth District

**Michael D. Antonovich**  
Fifth District

**John F. Schunhoff, Ph.D.**  
Interim Director

**Robert G. Splawn, M.D.**  
Interim Chief Medical Officer

313 N. Figueroa Street, Suite 912  
Los Angeles, CA 90012

Tel: 213-240-8101  
Fax: 213-481-0503

[www.dhs.lacounty.gov](http://www.dhs.lacounty.gov)

*To improve health  
through leadership,  
service and education*

TO: Each Supervisor

FROM: John F. Schunhoff, Ph.D.  
Interim Director

SUBJECT: **NOTIFICATION OF DEPARTMENT OF HEALTH SERVICES USE  
OF DELEGATED AUTHORITY TO EXECUTE AN ASSIGNMENT  
AND DELEGATION AMENDMENT BETWEEN CONTRA COSTA  
REGIONAL HEALTH FOUNDATION AND HEALTH CARE  
INTERPRETER NETWORK**

This is to advise your Board that the Department of Health Services is exercising its delegated authority, approved on June 12, 2007 (attached), authorizing the Director of Health Services, or his authorized designee, to execute amendments to Department of Health Services (DHS or Department) contracts for contract assignments resulting from acquisitions, mergers, or other changes in ownership, subject to review and approval by County Counsel and the Chief Executive Office and notification to the Board offices.

The Department's Agreement No. H-703296 with Contra Costa Regional Health Foundation (CCRHF), the fiscal sponsor and temporary organizational home for the Health Care Interpreter Network (HCIN), has been in operation since July 1, 2007. However, in January, 2008, the Board of Directors of the CCRHF suggested that the HCIN become a separate 501 (c) (3) non-profit organization because CCRHF was concerned that the expansion of the HCIN would divert the Foundation away from its primary mission, which is to support the public health care delivery system in Contra Costa County.

In mid-2009, the Department was notified that HCIN had incorporated into its own 501 (c) (3) non-profit organization, thereby separating itself from CCRHF. Upon approval of County Counsel and the Chief Executive Office, DHS will process an Approval of Delegation of Duties and Assignment of Rights of Agreement No. H-703296 with CCRHF to the HCIN for the Health Care Interpreter Network Membership Connection Fee Agreement.

The Assignment and Delegation allows CCRHF to assign and delegate its rights and responsibilities to HCIN, effective immediately. All other terms, conditions and restrictions of the Agreement remain unchanged and in full effect.

County Counsel and CEO have reviewed and approved the Assignment and Delegation as to form.

If you have any questions or require additional information, please let me know.

JFS:po

Attachment

c: Chief Executive Officer  
Acting County Counsel  
Executive Officer, Board of Supervisors

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June 12, 2007

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

**# 32**

**JUN 12 2007**

Los Angeles County  
Board of Supervisors

Gloria Molina  
First District

Yvonne B. Burke  
Second District

Zev Yaroslavsky  
Third District

Don Knabe  
Fourth District

Michael D. Antonovich  
Fifth District

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**APPROVAL OF DELEGATED AUTHORITY TO THE  
DEPARTMENT OF HEALTH SERVICES TO EXECUTE  
AMENDMENTS FOR CONTRACT ASSIGNMENTS AND  
DELEGATIONS AND CONTRACTORS' NAME CHANGES  
(All Districts) (3 Votes)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Bruce A. Chernof, MD  
Director and Chief Medical Officer

John R. Cochran III  
Chief Deputy Director

Robert G. Splawn, MD  
Senior Medical Director

Delegate authority to the Director of Health Services, or his designee, to execute amendments to Department of Health Services' (DHS or Department) contracts, substantially similar to Exhibit I for contract assignments resulting from acquisitions, mergers, or other changes in ownership, and substantially similar to Exhibit II for contractors' name changes, subject to review and approval by County Counsel and the Chief Administrative Office and notification to the Board offices.

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**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:**

In an effort to reduce Board agenda actions resulting from acquisitions, mergers, or other changes in ownership, or contractors' name changes, that do not impact the general contractual terms or payment provisions, the Department is seeking delegated authority to execute related amendments to reflect the correct legal entity and responsibilities of the parties when ownership changes occur, or acknowledge a contractor's name change, subject to review and approval by County Counsel and the Chief Administrative Office and notification to the Board offices.

**FISCAL IMPACT/FINANCING:**

There is no fiscal impact as a result of this action.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

Currently, all contract assignments resulting from mergers, acquisitions, or other changes in ownership, and contractors' name changes amendments are presented as an agenda item for your Board's approval. Under the recommended action, DHS will use delegated authority to execute such amendments.



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The Honorable Board of Supervisors  
June 12, 2007  
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DHS will continue to conduct an analysis of mergers and acquisitions as required under the Evaluation of Vendors/Contractors Engaged in Mergers or Acquisitions Board policy to determine the appropriateness of continuing to contract with a vendor which has changed its corporate status or merged with or been acquired by another company.

County Counsel has approved Exhibits I and II as to form.

CONTRACTING PROCESS:

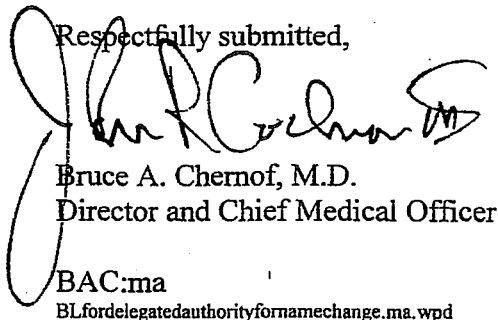
Not applicable on this action.

IMPACT ON CURRENT SERVICE (OR PROJECTS):

Approval of the recommended action will expedite the Department's execution of these amendments to ensure that contract documents reflect the appropriate contractor name and business status.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Bruce A. Chernof, M.D.  
Director and Chief Medical Officer

BAC:ma

BLfordelegatedauthorityfornamechange.ma.wpd

Attachments (2)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors